

BUCKHAVEN HOMEOWNERS ASSOCIATION, INC

Buckhaven Architectural (ARC) Request Form

PLEASE REVIEW THE BUCKHAVEN ARCHITECTURAL GUIDELINES PRIOR TO SUBMITTING YOUR REQUEST. At least 30 Days prior to the change. Send to Buchaven ARC Committee Chairperson, Irv Vaughan, ivmail49@gmail.com

Please attach any drawings and/or sketches that will aid in making a decision regarding your request.

PROPERTY OWNERS NAME: _____

PROPERTY ADDRESS: _____ LOT NO.: _____

TELEPHONE NUMBER: HM# _____ WK# _____

EMAIL _____ SUBDIVISION _____

ESTIMATED START DATE: _____ ESTIMATED COMPLETION DATE: _____

Property Owners Signature: _____

1. Narrative description of the proposed home and/or landscape improvement change or addition. Cite materials and color(s), to be used. State similarities to existing structures as appropriate. Use a separate sheet of paper if necessary. Photos, brochures, materials samples etc may also be attached.

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2. Please attach drawings to this request showing all proposed improvements including relationships to existing structures, landscaping, and lot lines. Two drawings or more are needed to clearly show proposed improvements including but not limited to:

- A. Plot Plan - "top-down view" - the improvement should be drawn on a copy of your lot survey to show where the change will be placed.

- B. Elevation(s) - "side, front, and rear view(s)" - one or more as necessary.

3. Attach paint or vinyl siding samples, if applicable. (color samples/paint chips, including for black and white shades, must be submitted). Specifics about types of materials to be used and color samples for all exterior component changes must be submitted with this request.

4. A permit and inspection by the Town of Fuquay Varina may be needed.

